



# VACANCY

## CROSS STREET CENTRE CAFÉ MANAGER

3.5 - 4 days per week

(Each day is a 6-hour shift, 09.00 – 15.00)

Commencement: mid April 2026

### About Us

The Cross Street Café is an integral part of the ministry of Dagnall Street Baptist Church. The Café manager is responsible for the day-to-day smooth operation of the Café in accordance with the church's vision of providing a safe, welcoming and hospitable space which demonstrates a caring culture and allows positive connections to be made with the church and visitors to the café.

### The Role

We are looking for a passionate Café Manager to oversee daily operations and lead our team in providing a warm and welcoming environment to our many customers. Experience is desirable but not essential. The café is open Wednesday to Saturday.

### Key Responsibilities:

- **Team Leadership:** Recruit, train, mentor and schedule a team of paid and volunteer staff. Being a team player is essential.
- **Operational quality:** Maintain cleanliness, safety and health regulations (food hygiene). Ensure relevant staff have food hygiene training.
- **Customer Experience:** ensure a welcoming experience is provided for all our customers.
- **Inventory & Stock:** Manage stock levels, place orders with suppliers, and conduct inventory checks.

**Financial Performance:** Provide weekly financial statistics (sales and expenditure) to the bookkeeper to enable up to date accounts of the café to be maintained and reviewed (training will be given).

### How to Apply:

Please address your CV and a brief covering letter to Julia Plant, Cross Street Centre Café. Your application can be handed to the Café Manager or posted in the letterbox at the café. A full job description can be obtained from the Café Manager.

Closing date: 28 March 2026